



Columbia Grange 267

## Scholarship Application Process

### A. ELIGIBILITY

- A. High school seniors whose parents are Grange members in good standing (paid dues as of January in the current year) and are graduating in the current year;
- B. Students who received a Columbia Grange scholarship during the previous year and who wish to re-apply for the upcoming year (valid for 5 years following first year);
- C. Grange members and their children who are pursuing continuing education.

**B. APPLICATION PROCESS (due May 1st)** *NOTE: A second opportunity will be available if two scholarships weren't awarded in the Spring. A notice will be sent to Grange members and the due date for applying will be November 1.*

Required documentation includes the following:

1. **Completed Application Form** (complete Corbett Education Foundation application at [corbetteducationfoundation.org](http://corbetteducationfoundation.org) and send printed copy to Columbia Grange 267, PO Box 299, Corbett, OR 97019).
2. **Personal Statement:** This statement should be approximately 500 words in length and provide the reader with an opportunity to learn about the applicant's interests and aspirations. Applicants should describe developments in their lives which have defined their interests. If the applicant has not decided on a college major, then he/she should outline a plan for doing so.
3. **Two Letters of Recommendation:** It is a good idea for applicants to request these letters early in the senior year of high school to minimize the "rush" on the writers. These letters can be requested from teachers or any other responsible adult who is well-acquainted with the applicant, i.e., coach, employer, scout leader, etc. The writer, however, cannot be a relative of the applicant. *NOTE: not required for students who are re-applying.*
4. **Completed Activities Record** (sample is available at [corbetteducationfoundation.org](http://corbetteducationfoundation.org)) *NOTE: not required for students who are re-applying.*
5. **High School Transcript:** Please contact the appropriate staff member for a transcript printout at no cost to the applicant. *NOTE: not required for students in groups B and C.*

### C. ACCEPTANCE PACKAGE (due September 1st)

This package is for those who have received official notice that a scholarship has been awarded. Recipients must submit the Acceptance Package by the deadline below in order to receive the scholarship funds. The Acceptance Package includes the following:

1. **Thank You Letter** – This letter is to be addressed to Columbia Grange 267.

2. **College Information** – It is important that Columbia Grange has a means to contact the scholarship recipient in case any questions or issues should arise and an accurate address to which the scholarship check can be sent.
3. **Parent Information** – In the rare case where the student cannot be contacted, then the parental information becomes important.

**D. PROGRESS REPORT/TRANSCRIPT (due January 15th and July 15th)**

The Progress Report provides a means to track the progress of scholarship recipients as they accomplish their educational goals. Mid-year information is requested in regard to the students' grades, their major, and their college location. Scholarship recipients must answer all questions and provide **all** information requested to retain eligibility for future scholarship awards. Note that it is not necessary to submit an "official" college transcript which usually involves a fee. An "unofficial" college transcript will suffice in most cases.

Thanks for applying!  
Columbia Grange 267  
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*May/2021*